

St. Mary of Perpetual Help Church  
&  
All Saints - Saint Anthony Church

Request form for Documentation of Sacramental Records

Please fill out the following information to request Sacramental records or the renewal of certificates. A \$10.00 non-refundable fee is requested to process each certificate. Requests may take 6-8 weeks to process.

**WHEN REQUESTING A BAPTISMAL CERTIFICATE THE MOTHER'S MAIDEN NAME IS NECESSARY.**

Today's Date: \_\_\_\_\_ Parish: SMPH \_\_\_\_\_ or ASSA \_\_\_\_\_

Person requesting certificate

Relationship (if certificate is for a person other than the person requesting)

**Signature of Person Requesting Certificate**

Daytime Phone Number

Current Mailing Address

City

State

Zipcode

Type of Certificate requested: \_\_\_\_\_ Baptism

\_\_\_\_\_ First Communion

\_\_\_\_\_ Confirmation

\_\_\_\_\_ Marriage

Name of person(s) who received the Sacrament  
(Maiden name if appropriate)

Date of Birth

Approximate date of when Sacrament was

City & State of Birth

Received at St. Mary of Perpetual Help Church - All Saints - St. Anthony

Please return this form with your \$10.00 donation for each sacramental request to the Church Office at the address below. Please note that original forms must be returned by mail or in person in order to ensure we have an original signature on file here in the Church office. Also, a copy of a driver's license or state I.D. is required. We cannot accept faxed copies or email copies. If you have any questions, please contact the church office @ (773)927-6646.

Parish Secretary  
St. Mary of Perpetual Help Church & All Saints - Saint Anthony Church  
1039 W. 32<sup>nd</sup> Street  
Chicago, IL 60608